



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Bowerchalke Village Hall (Charity No: 305467)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southwest Wiltshire Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Installation of a sound and multimedia system in the Village Hall
Where will your project take place?	Bowerchalke Village Hall
When will your project take place?	Feb-Mar 2011
How many people will benefit from your project?	450
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Although we do not yet have a formal Community Plan, the Parish Council and Village Hall Committee agree that this project is a key objective for 2011

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

This project will directly support the following local priorities: a busier and more varied programme of community activities, open to all; the fostering of community spirit, cohesion and morale; and the promotion of creativity, learning and practical skills development among all age groups.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The Village Hall is our only remaining community facility. A modern, versatile sound and multimedia system is acknowledged by all residents to be a long-standing requirement. The older ones, in particular, complain about the poor acoustics. Guest speakers, presenters and other performers have to bring in all the equipment they need and set it up under ad hoc, Heath Robinson-style arrangements! This project will address those deficiencies and enable us to host a greater number, variety and quality of community events. We consider it to be an important and necessary investment that will be of immediate and direct benefit to the whole community.

Any other information about your project.

This project represents the final stage in a 4 year programme of essential improvements launched in early 2008. We have already implemented new kitchen facilities, a new roof, redecoration and new internal lighting. These have been funded largely from our own resources, although you kindly assisted us last year with a grant of £986 for the new lighting.

3 - Management

How many people are involved in the management of your group/organisation? 11

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	2 <input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A; this is a single phase project that requires one funding allocation. Once installed, we are confident that maintenance/running costs can be met from our income.

If you were not awarded the full amount requested, what would be the impact on your project?

Depending upon the amount awarded, we would still hope and aim to complete the project by additional fund-raising within our community, if necessary de-scoping and re-scheduling the work over a longer period.

How will you know whether your project has made a difference in the community?

We will receive direct feedback from our residents, whom we consult on a regular basis. As they have helped define the project requirement, we are confident that its completion will make a big difference to them.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Bowerchalke Parish Council

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: December

Year: 2010

A - Total income:

£8,562.62 (£1310.51 from reserve)

B - Minus total expenditure:

£6,513.59

Surplus/deficit for year: (A minus B)

£2,013.03 (surplus)

Free reserves held:

£4,581.20

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Projector and ceiling mount	£1,855	Own fundraising/reserves	C	£2,154
Projection screen	£158			£
DVD player+amplifier/mixer unit	£600	Parish/town council	P	£1,500
Volume control unit	£106			£
8 x speakers+radio microphone	£789	Trusts/foundations		£
Computer cabinet+laptop plate	£434			£
labour+cabling+cable 'boxing'	£1,663	In kind		£
Enhanced warranty	£440			£
	£	Other		£
VAT at 20%	£1,209			£
	£			£
	£			£
	£			£
Total Project Expenditure	£7,254	Total Project Income		£3,654
Total project income B		£3,654		
Total project expenditure A		£7,254		
Project shortfall A – B		£3,600		
Award sought from Wiltshire Council Area Board		£3,600		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Lloyds TSB		
Please give the title name of the organisations' bank account e.g. current		Current		

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

This project will promote and support a wider range of low-cost and no-cost village activities open to all residents. Our disabled and less well-off members are already regular attenders of functions and events.

b) How does your project work to promote inclusion, participation and good community relations?

By increasing the number, variety and quality of the activities that can be conducted in the hall, this project will encourage wider participation and engagement from the whole community. We welcome and 'induct' new and temporary residents and encourage them to involve themselves from the outset.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 13/01/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team